

**TOWNSHIP OF BERN
BERKS COUNTY, PENNSYLVANIA**

April 6, 2021

SUPERVISORS MEETING

SUPERVISORS PRESENT: Irene Reed, Chairman
Brian Eveland, Supervisor
Jeff Thompson, Supervisor
Daniel Tobias, Supervisor
Dr. Boyd Wagner III, Supervisor

STAFF PRESENT: Brian Potts, Township Manager
Diane DeJesus, Secretary/Treasurer
Wesley Waugh, Chief of Police
Timothy Dietrich, Esquire
Kent Morey, Engineer
Bradley Pflum, Codes Enforcement

CALL TO ORDER-PLEDGE OF ALLEGIANCE

Mrs. Reed called the meeting to order at 7:00 PM by teleconference, which was advertised in the Reading Eagle.

CONSENT AGENDA

Mr. Thompson moved to approve the Consent Agenda, as presented, which included the minutes of the March 2, 2021 Supervisors Meeting and to accept the finance report, subject to audit and approve payment of bills on the list, seconded by Mr. Tobias. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

FINANCE REPORT

Balances as of April 6, 2021: General Fund: \$1,773,641.87, State Account: \$829,791.72, PLGIT: \$67,039.81, Certificate of Deposits: \$545,887.95, Expenses: \$105,697.01. Treasurer's Report accepted subject to audit.

ORDINANCES / RESOLUTIONS

Discussion/ Approval of Traffic Regulation Ordinance- Mr. Potts informed the Board that Atty. Mooney advertised the ordinance. Mr. Potts explained that the ordinance states that there will be no parking, stopping or standing of vehicles on Leisz's Bridge Road, between Van Reed Road and Arnold Road, no U-turns on Route 183, between the Route 222 southbound ramp and the northern entrance to Suburban Road in both directions of travel and will allow the police department to issue tickets for unregistered or uninspected vehicles parked on public streets. Mr.

Thompson made a motion to approve the Traffic Regulation Ordinance; Mr. Tobias seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

PUBLIC SAFETY & SERVICES

Police Department

Discussion of Participants to Serve on Hiring Board- Chief Waugh asked the Board for two members to participate in the oral interview process for hiring a police officer and also informed the Board that Mrs. Reed had already volunteered for one spot. Mr. Thompson volunteered for the second spot.

Discussion/ Approval to Assign Fire Police to the World War II Weekend- Chief Waugh requested a motion for approval to provide fire police for WWII Weekend. Mr. Eveland made a motion to approve Fire Police for WWII Weekend; Mr. Tobias seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

PLANNING/ZONING/CODE ENFORCEMENT

Planning Commission

Discussion / Approval of Stormwater Waivers to Sections 149-20. A; 149-20. E; 149-20. G and 149-24. B for Berks County Gring's Mill Project-Mr. Potts informed the Board that Atty. Mooney said that if none of the Board members have any issues all waivers can be done with one motion and approval. Dr. Wagner made a motion to approve the Stormwater Waivers to Sections 149-20. A; 149-20. E; 149-20. G and 149-24. B for the Berks County Gring's Mill Project; Mr. Tobias seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Discussion / Approval of Berks County Stormwater Agreement for Gring's Mill Project-Mr. Potts stated that Atty. Mooney prepared the agreement. Mr. Thompson made a motion to approve the Berks County Stormwater Agreement for the Gring's Mill Project; Mr. Eveland seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Discussion / Approval of 6 Homestead Drive Stormwater Agreement- Mr. Potts stated that Atty. Mooney prepared the agreement. Mr. Thompson made a motion to approve the 6 Homestead Drive Stormwater Agreement; Dr. Wagner seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

ROAD DEPARTMENT

Discussion / Approval of Road Contract #1-Seal Coat- Mr. Potts informed the Board that Martin Paving was the lowest bid at \$74,105.83. Mr. Thompson made a motion to award the seal coat contract to Martin Paving; Mr. Eveland seconded; YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Discussion / Approval of Road Contract #2-Paving- Mr. Potts informed the Board that Allan Myers was the lowest bid at \$280,340.00. Mr. Tobias made a motion to award the paving contract to Allan Myers; Mr. Eveland seconded; YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Discussion/ Approval to Close 2021 Road Project Roads for Prep Work- Mr. Potts requested a motion to approve the closure of road project roads for prep work for the 2021 road project. Mr. Potts stated that he will provide a three-day email notice to the residents. Mr. Thompson made a motion to approve the closure of 2021 road project roads for prep work; Mr. Tobias seconded; YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Discussion of Alvernia University Request to Vacate Cedar Hill Drive- Mr. Potts informed the Board that Alvernia University requested Bern Township vacate Cedar Hill Drive at the stoned portion from the intersection at Marina Lane. Mr. Potts recommended vacating the portion of the road and stated that Alvernia would have to pave the road to Township specifications and install curbs and sidewalks unless the Township would decide to give them a waiver. Mr. Potts also stated that the road crew has not plowed this portion of the road in a long time because of safety issues. Dr. Wagner made a motion to approve vacating Cedar Hill Drive at Marina Lane contingent on Alvernia going through the necessary procedures and acquiring consents from the adjoining property owners; Mr. Thompson seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried. Mr. Potts stated that he will prepare a letter to send to the adjoining property owners and Atty. Mooney will prepare the document.

Ratification to Begin Process to Hire an Assistant Road Foreman- Mr. Potts requested a motion to ratify hiring an Assistant Road Foreman due to the eventual retirement of Steve Edwards. Mr. Thompson and Mr. Tobias asked questions. Mr. Thompson made a motion to ratify hiring an Assistant Road Foreman; Mr. Eveland asked questions and expressed his opinion. Mr. Potts explained that if an Assistant Road Foreman is not hired it will put him in the position of having to direct the road crew which would impact his position as manager. Dr. Wagner seconded. YES: Dr. Wagner, Mr. Tobias, Mr. Thompson, Mrs. Reed. NO: Mr. Eveland Motion carried.

ADMINISTRATION

Discussion/ Approval of Intergovernmental Cooperation Agreement with Leesport Borough- Mr. Potts informed the Board that the changes had been made to the agreement as discussed at the previous month's meeting. The Supervisors discussed the changes, expressed opinions and Mr. Thompson made a motion to approve the Intergovernmental Cooperation Agreement with Leesport Borough once the agreement is amended to reflect the removal of recreational purposes; Dr. Wagner seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Ratification of CD Reinvestment that Matured on March 28, 2021- Mr. Potts informed the Board that the Township received quotes from banks to renew the CD and Vist Bank offered the highest APR at .5%. Mr. Thompson made a motion to ratify the reinvestment; Dr. Wagner seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Discussion/ Approval of Manager, Road Foreman and Assistant Road Foreman Job Descriptions- Mr. Potts informed the Board that one addition was made to the Manager's job description which is to oversee the implementation and updating of the Bern Township stormwater program and accompanying manual. Mr. Potts also stated that the Road Foreman and Assistant Road Foreman job descriptions were updated with the new programs. Mr. Thompson made a motion to approve the Manager's, Road Foreman and Assistant Road Foreman Job Descriptions; Dr. Wagner seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Discussion/ Approval of Appointment to Solid Waste Advisory Commission- Mr. Potts informed the Board that Lisa Ann McDonald from Blossom Court volunteered for the Solid Waste Advisory Commission. Mr. Thompson made a motion to approve accepting Lisa Ann McDonald for the Solid Waste Advisory Commission; Dr. Wagner seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Discussion Police Bargaining Committee Members- Mr. Potts informed the Board that Dr. Wagner and Mr. Thompson have agreed to serve on the Police Bargaining Committee. Mr. Tobias made a motion to approve Dr. Wagner and Mr. Thompson for the Police Bargaining Committee; Dr. Wagner seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Next Supervisor's meeting will be held on Tuesday, May 4, 2021 at 7:00 PM.

PUBLIC COMMENT

None

ADJOURNMENT

Mr. Thompson made a motion to adjourn the meeting at 7:40 PM; Mr. Tobias seconded. YES: Dr. Wagner, Mr. Eveland, Mr. Tobias, Mr. Thompson and Mrs. Reed. Motion carried.

Respectfully submitted,

Diane DeJesus,
Secretary/Treasurer

