

# BERN TOWNSHIP MUNICIPAL AUTHORITY

## Meeting Minutes

### Regular Meeting of Bern Township Municipal Authority

December 15, 2021

**ATTENDEES:** Chuck Koch, Chairman; Jay Field, Treasurer; Fred Gurman, Asst. Treasurer; Irene Reed, Secretary; Danielle Pappas, Asst. Secretary; Solicitor, Dan Becker, Kozloff Stoudt; Engineer, Kevin Conrad, SSM Group.

The meeting was called to order by Mr. Koch at 11:00 AM.

**EXECUTIVE SESSION:** The Board went into Executive Session at 11:12. The Board reconvened at 11:26.

Mr. Koch made a motion to accept the Treasurer's recommendation of 5% increases for the Office Admin., Field Tech., Board Member Office Help, and a 20% increase to the Field Tech Asst. Seconded by Mr. Field. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

**PUBLIC COMMENT:** None.

**MINUTES OF NOVEMBER 17TH, 2021 MEETING MINUTES:** Ms. Reed made a motion to approve the monthly minutes of the November 17th, 2021 Meeting. Seconded by Mr. Gurman. Motion Carried.

**SECRETARY'S REPORT:** None.

**TREASURER'S REPORT:** Mr. Field presented the water bill list for December in the amount of \$35,442.56 consisting of \$24,925.00 to WBWA; and \$6,812.93 to RAWA.

Mr. Field made a motion to pay the December water bills as presented. Seconded by Mr. Gurman. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Reed and Ms. Pappas. Motion Carried.

Mr. Field presented the sewer bill list for December in the amount of \$20,320.70 consisting of \$8,940.12 to The County of Berks for the quarterly T&T; \$1,784.29 to Envirep for repairs; \$2,296.83 to MetEd for part of the previous month charges that were billed separately; to LB Chemical for chemicals at the PS's.

Mr. Field made a motion to approve the December sewer bill list as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

**FINANCE COMMITTEE:** A Tompkins CD came due on Nov. 24th. The best deal given by Customers Bank at .4% for 12 months was incorrectly stated by the bank, the rate was for 15 months not 12 months. Mr. Field still invested for that rate and time period.

Mr. Koch made a motion to ratify the change in the term of the CD for \$250,000 CD from Customers Bank at .4% for 15 months instead of the previous approved term of 12 months. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

Mr. Field told the Board that in 2020, interest earned was approximately \$33,000 and in 2021 it is down to \$23,500.

**PROJECT COMMITTEE:** None.

**PERSONNEL:** None.

**ENGINEER:** Pump Station Design – Easements are all signed and the FAA has recently approved the easement as well.

Chapter 94 Reports – SSM's quote is for \$1500 per Report (4) for a total not to exceed \$6000.

Mr. Koch made a motion to accept SSM's quote of \$1500 per each report with the total not to exceed \$6000. Seconded by Ms. Reed. VOTE: Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

Flow Meter at 222 – Miller has found broken sewer pipe in the flume. There is 7,990 ft. of sewer line that the Engineer recommends to televise. The estimated cost with traffic control would be around \$17,000. Due to the cost three companies would need to be notified for a quote.

Mr. Koch made a motion to authorize the Engineer to get 3 quotes and accept the lowest bid not to exceed \$20,000. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

**SOLICITOR'S REPORT:** Easements for the new Pump Station – All easements are completed and the airport has approved signing. FAA recently approved the easements, so all paperwork should be completed soon.

American Rescue Plan – The application is not finalized. The committee is looking for legacy projects that would be helping the County, lead to jobs, and benefit customers.

Board Members, Engineer and Office Admin. should brain storm any projects that might fit the idea of a legacy project.

Ms. Reed made a motion to authorize the Engineer to start working on ideas for the American Rescue Plan Application. Seconded by Mr. Field. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

**OLD BUSINESS:** LIWAP Participation – The application was submitted in November and it has been approved.

**NEW BUSINESS** – Customer Inquiries: None.

Exeter Supply Quote – The quote for 100 meters at a cost of \$23,900 to install radio reads in the Willows.

Ms. Reed made a motion to accept the quote for 100 meters from Exeter Supply for \$23,900. Seconded by Mr. Koch. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

Mr. Koch made a motion to Adjourn at 12:20 PM. Seconded by Ms. Reed. All in favor. Motion Passed.

Respectfully submitted,

Irene Reed,  
Secretary