

Township of Bern  
1069 Old Bernville Road  
Reading, PA 19605  
610-926-2267

## Public Gathering Permit Application

Date: \_\_\_\_\_

Legal Names, Addresses, and Phone Numbers of Sponsors:

\_\_\_\_\_  
(If a corporation, attach Articles of Incorporation and Corporation Resolution authorizing application)  
If a Partnership or Joint Venture, list all partners or parties to the Joint Venture )  
(Attach separate sheet if needed)

Legal Name and Address of the Owner and Person in charge of the property to be utilized:

\_\_\_\_\_  
(Attach separate sheet if needed)

Location and Address of the property to be utilized:

\_\_\_\_\_  
(Attach separate sheet if needed)

Scheduled date(s) of Event: \_\_\_\_\_

Number of People expected to attend the Public Gathering: \_\_\_\_\_

Duration of the Public Gathering: \_\_\_\_\_

### ATTACHMENTS:

1. Attach either a program of the Public Gathering or a narrative statement detailing the purpose of the Public Gathering.
2. Attach a diagrammatic plan of the proposed site showing the following, as well as specific information relating to: temporary overnight accommodations for individuals, the locations and dimensions of the area where the gathering is to be conducted, areas for spectators and attendees, all structures either existing or to be constructed, proposed parking areas and service roads, potable water facilities, sanitary facilities and the providers thereof, sewage disposal facilities and the providers thereof, medical service facilities and the providers thereof, for and distribution of security personnel and the providers thereof, facilities for food and beverage storage, preparation, and service, lighting and other utility services, camping facilities (if applicable), and plans for enclosures (if applicable).
3. Attach copies of all applicable permits and licenses as required by State and County statutes, ordinances, and regulations there under.

4. Attach examples of all proposed advertising for the Event.
5. Attach Certificates of Insurance from an insurance company licensed to do business in Pennsylvania for Comprehensive General Liability or Special Event Public Liability insurance in the amount of at least \$1,000,000.00 (One Million Dollars) for personal injury and 100,000.00 (One Hundred Thousand Dollars) for property damage.

Applicants agree that they shall abide by the terms and provisions of the Township of Bern Public Gathering Ordinance, as well as all laws, rules and regulations of the United States, the Commonwealth of Pennsylvania, the County of Berks and the Township of Bern

Name of Applicant: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE - FOR TOWNSHIP USE

APPLICATION REVIEW

- \_\_\_ 1. Attachments complete and satisfactory.
- \_\_\_ 2. Sewage Enforcement Officer written approval of sanitary sewer facilities received (§7.A.1)
- \_\_\_ 3. Bern Township Police Department written approval of security (including traffic) plans received (§7.A.2a.)
- \_\_\_ 4. Enclosure plans (§7A.2 A.) received and approved.
- \_\_\_ 5. Received information identifying medical services provider (§7.A.2c.)
- \_\_\_ 6. Parking facilities plans received and approved. (§7.A.2d.)
- \_\_\_ 7. Public Street usage permit obtained from Bern Township. (§8.1)
- \_\_\_ 8. Indemnity Bonds. (§6)
  - \_\_\_ Not required
  - \_\_\_ Required                      Amount \$ \_\_\_\_\_

Application    \_\_\_ Approved for permit issuance  
                   \_\_\_ Disapproved

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_