

BERN TOWNSHIP MUNICIPAL AUTHORITY

Meeting Minutes

Regular Meeting of Bern Township Municipal Authority

January 27, 2021

ATTENDEES: Chuck Koch, Chairman; Jay Field, Treasurer; Fred Gurman, Asst. Treasurer; Irene Reed, Secretary; Danielle Pappas, Asst. Secretary; Solicitor, Dan Becker - Kozloff Stoudt; Engineer, Kevin Conrad, SSM Group.

The Zoom meeting was called to order by Mr. Koch at 11:10 AM.

EXECUTIVE SESSION: The Board went into a recess from the regular meeting and into an executive session at 12:45 PM and returned at 1:00 AM.

The Board discussed the research by Ms. Reed on the average salary at other Municipal Authorities paid to an Office Administrator. A decision and motion was made.

Ms. Reed made a motion to approve an increase to \$22/hr. for the Office Administrator to be more in line with other Authorities' pay scale. Seconded by Mr. Field. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Pappas, and Ms. Reed. Motion Carried.

PUBLIC COMMENT: Iliada Herrera of Bogia Engineering for G&T Industries was on the call to discuss the 8" water line running from the meter pit at the intersection of Leiscz's Bridge Rd and Van Reed Road, approximately 500 ft. to a second meter pit. At the second meter pit at the edge of the building's parking lot there would a 2 inch line for domestic use and the 8 inch line would be for the fire protection.

Without the meter at the intersection there would be no way to record flows in the 8 inch line. The water does not need to be metered for fire flow but if there was a leak in the line it would be difficult to pin point where the leak is located since the flow would be measured by the main meter of WBWA which includes water district A&B, and the Willows in addition to the new 8 inch line.

The 2 inch meter at the pit, at the edge of the parking lot would be the meter BTMA would use to bill usage. BTMA personnel would need access to that meter pit.

There was some discussion that future developers could tap off of the 8 inch line and if so would that size line be enough for the developer. That would be an unknown until BTMA knew what the developer was building and its use.

BTMA has requested that Ms. Herrera ask the developer if they would be willing to put in a 12 inch line so it could serve just about any type of development on the empty lots near G&T.

MINUTES OF DECEMBER 16th, 2020 MEETING MINUTES: Ms. Reed made a motion to approve the minutes from the December 16th, 2020 Meeting. Seconded by Mr. Field. Motion Carried.

SECRETARY'S REPORT: None.

TREASURER'S REPORT: Mr. Field presented the water bill list in January the amount of \$47,717.15 consisting of \$24,175 to WBWA; \$12,972 for radio read meters to Exeter Supply; and \$7,527.85 to RAWA.

Mr. Field made a motion to pay the January water bills as presented. Seconded by Mr. Gurman. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Pappas, and Ms. Reed. Motion Carried.

Mr. Field presented the sewer bill list for January in the amount of \$50,567.98 consisting of \$12,901.60 to SSM of which \$200.25 will be reimbursed by developers; and \$32,280.26 to the City of Reading for the quarterly T&T.

Mr. Field made a motion to approve the January sewer bill list as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Pappas and Ms. Reed. Motion Carried.

FINANCE COMMITTEE: Budgets have been completed and both the water and sewer have healthy profits before principal paid on the loans. An expense included in the water budget is the purchase of some radio read meters.

In the sewer budget there are increases to the Engineering Expenses for the design of the two pump stations to replace the flow meters now being used to record usage to the airport.

Mr. Koch made a motion to approve the sewer and water budgets as presented. Seconded by Ms. Reed.

VOTE: Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Pappas, and Ms. Reed. Motion Carried.

A CD is coming due the end of January at Diamond CU for \$248,772.38 of which \$3,772.38 was the interest. The Treasurer recommends letting that CD rollover for a 1 year period of time and at a rate of .60.

The Treasurer also recommends purchasing a CD at Customers Bank for \$248,000 from the BTMA ICS account. This CD will be for 15 months at a rate of .75%. There are two more CD's coming due on March 28th and April 2nd. Interest rates will not be going up during this short period of time so it would be better to invest in a new CD now than to wait till the others come due.

PROJECT COMMITTEE: None.

PERSONNEL: None.

ENGINEER'S REPORT: Arnold & 222 Pump Station Design – SSM looked into the feasibility of doing one pump station and found it would be costly to run the line, they are recommending two pump stations. Flygt Pumps are going to be on site tomorrow to give a quote on the pump package and design. Approx. 35% of the design work is completed.

G & T Industries – As discussed earlier with Bogia Engineer, Iliada Herrera

Misco – There are various concerns with the volume (10,000 to 20,000 gallons) per week going through the sewer system to the RRAA plant. Some of the chemicals are filtered in Misco's back flush system and some would go into the sewer system. The RRAA's Industrial Treatment Permitting must be looked at to see if the analytical results from the wastestream meet the parameters in the airports Rules and Regs.

BTMA needs to confirm they have capacity, the additional 1,781 gallons per day would amount to 10 EDU'S.

Misco would also need to submit a Sewage Planning Module which both BTMA and RRAA would need to sign off on.

Manhole 251 – The manhole at W. Leesport and County Rd (#271) has been regouted by Mr. Rehab.

SOLICITOR'S REPORT: G&T – The joiner agreement between G&T & GBDF has been signed by GBDF and is waiting G&T's signature.

RRAA – An email was sent requesting that BTMA communicates when developers are buying EDU's from GBDF. Even though capacity was already purchased at the airport, BMTA should communicate to RRAA when an approved developer has submitted plans and the number of EDU's required by the development.

OLD BUSINESS: EDU Analysis – Circadia and Classic Harley have paid for their additional EDU Fisher Rental would like an extension for review at a later date. WAWA will be sent a second letter.

NEW BUSINESS: 28 penalties were reversed due to late mail in Dec.

Ms. Reed made a motion to adjourn the meeting at 1:03 PM. Seconded by Mr. Gurman. Motion Carried.

Respectfully submitted,

Irene Reed, Secretary