

# BERN TOWNSHIP MUNICIPAL AUTHORITY

## Meeting Minutes

Regular Meeting of Bern Township Municipal Authority

October 27, 2021

**ATTENDEES:** Chuck Koch, Chairman; Jay Field, Treasurer; Fred Gurman, Asst. Treasurer; Irene Reed, Secretary; Danielle Pappas, Asst. Secretary; Solicitor, Dan Becker, Kozloff Stoudt; Engineer, Kevin Conrad, SSM Group.

The meeting was called to order by Mr. Koch at 11:00 AM.

**EXECUTIVE SESSION:** None.

**PUBLIC COMMENT:** None.

**MINUTES OF SEPTEMBER 22ND, 2021 MEETING MINUTES:** Ms. Reed made a motion to approve the monthly minutes of the September 22nd, 2021 Meeting. Seconded by Mr. Field. Motion Carried.

**SECRETARY'S REPORT:** None.

**TREASURER'S REPORT:** Mr. Field presented the water bill list for October in the amount of \$35,612.86 consisting of \$24,925.00 to WBWA; and \$7,286.03 to RAWA.

Mr. Field made a motion to pay the October water bills as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Reed and Ms. Pappas. Motion Carried.

Mr. Field presented the sewer bill list for October in the amount of \$47,845.88, consisting of \$38,311.62 to the City of Reading for the quarterly T&T; and \$1,921.00 to SSM.

Mr. Field made a motion to approve the October sewer bill list as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

**FINANCE COMMITTEE:** None.

**PROJECT COMMITTEE:** None.

**PERSONNEL:** None.

**ENGINEER:** Pump Station Design – Easements are with the Airport, the FAA, and the lease holders for review and signature.

Chart Recorder at Greenfields Flow Meter – The chart recorder needs to be replaced, the Engineer recommends the \$1965 one quoted by WG Malden. This recorder has a paper chart to see the change in flows within time periods.

Mr. Koch made a motion to accept the recommendation of the Engineer to purchase a flow recorder for \$1965. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

**SOLICITOR'S REPORT:** Easements for the new Pump Station – All easements are completed and are under review by the Airport, the lease holders, and the FAA.

RRAA, extension of time – The RRAA Board seemed to be ok with an extension but thought August, 2022 seemed to be somewhat long for completion. Solicitor suggested the Engineer and a Board Member go to the next RRAA Board meeting so the time extension can be explained.

Mr. Gurman volunteered to attend the meeting. If Mr. Conrad can't attend, Jason Newhart of SSM will attend. The meeting of the RRAA Board is November 16<sup>th</sup> at 8 AM.

The Memorandum of Transfer – The transfer agreement between Great Berks Development Fund and G&T Industries is completed and signed. It needs BTMA Board approval.

Mr. Koch made a motion to sign the Memorandum of Transfer between GBDF and G&T Industries for 6 EDU's. Seconded by Mr. Field. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

Diversified Technology, Third Party contract – The Solicitor has not heard from the Third Party Collection Company as of yet concerning the agreement.

**OLD BUSINESS:** Miller Environment – Dave Mohn and Dave Scholl will be taking care of the BTMA Pump Stations until further notice.

**NEW BUSINESS** – Directlink is requesting a reversal of a \$394.17 penalty due to not receiving their bill last month, request was sent to Board members. Directlink has changed to receiving their bill each month by email.

Mr. Koch made a motion to reverse 50% of the penalty this one time for the account. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed and Ms. Pappas. Motion Carried.

LIHWAP Participation – This is a program starting in January for low income customers who are having trouble paying their water or sewer bills due to the pandemic.

The discussion was tabled until Office Admin. researches BTMA's obligations and if it would be extra work for the office.

Ms. Reed made a motion to Adjourn at 12:04 AM. Seconded by Mr. Koch. All in favor. Motion Passed.

Respectfully submitted,

Irene Reed. Secretary