

AGENDA

Bern Township Municipal Authority Meeting of October 26, 2022

CALL TO ORDER by the Chairman

EXECUTIVE SESSION – Personnel 6 mo. review and discussion of benefits

AGENDA AMENDMENTS

PUBLIC COMMENT – Steve Bensinger of Stackhouse Bensinger for Penske South

REVIEW AND APPROVAL OF SEPTEMBER 28th, 2022 MEETING MINUTES

SECRETARY'S REPORT

TREASURER'S REPORT

1. Approval of revised Sewer bill list September, 2022 – Engineer fees were not included in the total. Total should have been \$26,631.02
2. Approval of revised Water Bill – Engineering fees were not included in the total. Total should have been \$48,028.99
3. Approval of bill lists October, 2022

FINANCE COMMITTEE

1. Broker CD – update
2. Mileage Rate approval – there was an increase in the IRS mileage rate starting 7/1/2022. The rate was up 4 cents to 62.5 cents.

PROJECT COMMITTEE REPORT

PERSONNEL COMMITTEE REPORT

1. An employee benefits and handbook

ENGINEER'S REPORT

1. Emergency Application with PENNDOT
2. Hartman South – update & discussion of billing
3. Manhole repairs on County property – update of letter to County and Easy Does It.
4. Burkey subdivision – Penske update
5. Rate Study - update

SOLICITOR'S REPORT

1. LBA Aeration System – discuss grant LBA received and possible sale of the system
2. Miller Agreement - update

OLD BUSINESS

1. Insurance – thoughts on inviting Mr. Rivington to give a presentation, he sent a list of Authorities and Municipalities to which he sells insurance.
2. Review of meter pit locations for industrial customers

NEW BUSINESS

1. Customer requests – Acct. 29026803, house was sold, there was a BTMA error on the Certification of \$65. Office made the adjustment since it was our error.
Account 29078402 – POA set up on line pymt. on the 16th of Sept., her mother passed on the 21st, the bank rejected the payment so BTMA imposed NFS fees. Asking for a reversal of just the BTMA \$10 fee and the late fee of \$6.50.
Account #61 is requesting a reversal of \$12.82 in penalties, her qtrly bill started to go to spam and she didn't realize it since her bill is every 3 months. Customer always pays on time and the office helped her find her spam folder and how to change it.
2. State Grant for PA Small Water and Sewer Program – reference 10/13 letter from B. Jozwiak

ADJOURN