

BERN TOWNSHIP MUNICIPAL AUTHORITY  
Reorganization Meeting Minutes  
January 28, 2026

**ATTENDEES:** Fred Gurman, Chairman; Irene Reed, Secretary; Jay Field, Treasurer; Gloria Heffner, Asst. Treasurer; Alice Hinkle, Assistant Secretary; Daniel Becker, Esq., Solicitor for BTMA; Kevin Conrad, Engineer, SSM Inc.

The meeting was called to order by Mr. Gurman and then turned over to Daniel Becker, Esq., Solicitor for nominations of officers.

The nomination of Mr. Gurman for Chairman was made by Ms. Reed. Seconded by Ms. Heffner.

Chairman – Mr. Gurman; all members approved.

The following nominations were made by Mr. Gurman. Seconded by Ms. Reed.

Vice Chairman – Ms. Irene Reed; all members approved.

Assistant Treasurer – Ms. Heffner; all members approved.

Treasurer – Mr. Field; all members approved.

Secretary – Ms. Reed; all members approved.

Assistant Secretary – Ms. Hinkle; all members approved.

Mr. Gurman made a motion to reorganize the BTMA Board as stated above. Seconded by Ms. Reed.  
Motion Carried.

The following appointments for BTMA consultants/contractors were made by motions:

Solicitor – Kozloff Stoudt. Motion by Mr. Gurman. Seconded by Ms. Reed. Motion Carried.

Consulting Engineer – SSM Group Inc. Motion by Mr. Gurman. Seconded by Ms. Reed. Motion Carried.

Depository – Tompkins Community Bank as the depository bank, any future changes will be made by motion. Motion by Mr. Gurman. Seconded by Mr. Field. Motion Carried.

Misc. Rate Schedule – The rates as of July 26<sup>th</sup>, 2023. Motion to approve the July 26<sup>th</sup>, 2023 Misc. Rate Schedule by Mr. Gurman. Seconded by Ms. Reed. Motion Carried

Contractor – Empire Services. Motion by Mr. Gurman. Seconded by Mr. Field. Motion Carried.

Authority meeting dates and times (there was a motion approved previously for the 4<sup>th</sup> Wednesday at 11:00am) - Motion by Mr. Gurman, seconded by Ms. Reed. Motion Carried.

Mileage Reimbursement - \$0.725 per mile. Motion to follow the IRS rate made by Mr. Gurman. Seconded by Ms. Reed. Motion Carried.

Committee Appointments – Mr. Gurman made a motion to appoint Mr. Field and Ms. Heffner to the Financial Committee and Ms. Hinkle and Mr. Gurman to the HR Committee. Seconded by Ms. Reed. Motion Carried.

Reorganization Meeting - Motion to adjourn at 11:10 AM by Mr. Gurman. Seconded by Ms. Reed. Motion Carried.

Respectfully submitted,

Irene Reed, Secretary