

BERN TOWNSHIP MUNICIPAL AUTHORITY

Meeting Minutes
Regular Meeting of Bern Township Municipal Authority
March 24, 2021

ATTENDEES: Chuck Koch, Chairman; Jay Field, Treasurer; Fred Gurman, Asst. Treasurer; Irene Reed, Secretary; Danielle Pappas, Asst. Secretary; Solicitor, Dan Becker - Kozloff Stoudt; Engineer, Kevin Conrad, SSM Group.

The Zoom meeting was called to order by Mr. Koch at 11:05 AM.

EXECUTIVE SESSION: None

PUBLIC COMMENT: None

MINUTES OF FEBRUARY 24th, 2021 MEETING MINUTES: Ms. Reed made a motion to approve the monthly minutes of the February 24th, 2021 Meeting. Seconded by Ms. Pappas. Motion Carried.

SECRETARY'S REPORT: None.

TREASURER'S REPORT: Mr. Field presented the water bill list in March the amount of \$34,504.29 consisting of \$24,925.00 to WBWA; and \$6,699.10 to RAWA.

Mr. Field made a motion to pay the March water bills as presented. Seconded by Mr. Gurman. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Pappas, and Ms. Reed. Motion Carried.

Mr. Field presented the sewer bill list for March in the amount of \$17,529.91 consisting of \$8,814.33 to Berks County for the quarterly T&T; and \$4,591.69 to SSM.

Mr. Field made a motion to approve the March sewer bill list as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Pappas and Ms. Reed. Motion Carried.

FINANCE COMMITTEE: CD update – The VIST CD that was for \$245,000 is up for renewal on March 30th. The best rate VIST can give BTMA is .5 for 13 months.

The Utilities Employee Credit Union CD of \$240,000 is coming due on April 2nd. Their rate is .65 for 12 months.

Mr. Field will make sure that the interest is not rolled over to the CD's total if the amount will go over \$250,000 with the additional interest in the term of the renewal CD.

On a previous renewal of a CD the balance on the letter was not the balance when the CD rolled over, which made the CD balance over the \$250,000 FDIC insured amount. The amount will not be significant, however with future CD's the Treasurer will account for the interest not posted till the CD is fully matured when renewing.

Mr. Field made a motion to renew the CD at VIST for 13 months at a rate of .5 and renew the Utilities Employee Credit Union CD at .65 for 12 months. Seconded by Mr. Koch. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Pappas and Ms. Reed. Motion Carried.

PROJECT COMMITTEE: None.

PERSONNEL: None.

ENGINEER'S REPORT: Arnold & 222 Pump Station Design – SSM met with Riordan Materials, they will put together a package for the Flygt Pumps. Office Admin. submitted flow Information and Riordan will calculate the pump size for each station.

After talking with the Solicitor the proposed location at the paper street for Lafayette Parkway will not work. Building the PS where the flow meter is located now will not be a good location for the resident whose property it

will sit. The pump station is larger and if a fence needs to be around the station it will be an eyesore for the property owner. An alternative location is being looked at across the road from the existing flow meter.

Misco Request – no response from Misco since the last meeting.

Chapter 94 Reports – All reports have been submitted to the 4 sewer plants BTMA sends sewer.

Televising of the 10 in Main behind the properties on 183 – The televising was done on Friday the 19th of March. The reason behind the televising was to determine if the back house at 2649 Bernville Rd connected illegally to the sewer. The result of the televising was the owner did not connect. Sewer piping was laid in a narrow trench but stops short of the main which was discovered has a lateral to connect.

The Township and BTMA will communicate any new developments to each other and the Solicitor will check to see if BTMA can allow Twp. personnel to enter the easement area to check for a connection that has not been approved.

SOLICITOR'S REPORT: Cares Act of March, 2021 provides funding to Municipalities for 4 specific uses, one of which is for Sewer, Water and Broadband. This could be for loss revenue or for certain infrastructure of capital improvements.

Mr. Bilger of WBWA has already sent a letter requesting an amount for loss revenue for customers in the Bern Township Service Area.

There are many unknowns at this time. Rules and facts will be coming in the future concerning the appropriations of funds.

OLD BUSINESS: EDU Analysis – WAWA was sent a second letter with no response. Office Admin. will try to contact the main corporate headquarters.

Penalties - Office Admin. reversed 17 penalties last month from on-line bill pay customers who paid well before the 25th but the checks were not received till after the 25th.

Office Admin. is looking into an add-on to the billing program where those payments are automatically sent to our accounts at VIST instead of a 3rd party issuing checks.

NEW BUSINESS: Natural Touch Landscaping – quote remains the same for mowing Bern West Ridge and Stinson Pump Station; \$47.50 for BWR and \$27.50 for Stinson.

Mr. Field made a motion to accept the quote form Natural Touch to mow the BWR and Stinson PS's. *Seconded by Mr. Koch.* **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Pappas and Ms. Reed. Motion Carried.

2020 Audit – the Audit will be next week, the 29th of March and will be done in the Township Building.

Ms. Reed made a motion to adjourn the meeting at 12:11 PM. Seconded by Mr. Gurman. Motion Carried.

Respectfully submitted,

Irene Reed, Secretary