

# BERN TOWNSHIP MUNICIPAL AUTHORITY

## Meeting Minutes

Regular Meeting of Bern Township Municipal Authority

June 22nd, 2022

**ATTENDEES:** Chuck Koch, Chairman; Jay Field, Treasurer; Fred Gurman, Asst. Treasurer; Irene Reed, Secretary; Danielle Pappas, Asst. Secretary; Solicitor, Dan Becker, Kozloff Stoudt; Engineer, Kevin Conrad, SSM Group.

The meeting was called to order by Mr. Koch at 11:00 AM.

**EXECUTIVE SESSION:** None.

**PUBLIC COMMENT:** Mr. Byrne & Mr. Zettlemoyer reviewed the 2021 Audit results. Both the water & sewer sides of the Authority are financially stable.

Mr. Zettlemoyer recommended paying the water loan off by September when the variable rate begins. He also discussed investing in Treasury Notes which were paying around 3% for a 2 year note.

Mr. Field will meet with Mr. Zettlemoyer to discuss some investment options.

**MINUTES OF MAY 25TH, 2022 MEETING MINUTES:** Ms. Reed made a motion to approve the monthly minutes of the May 25th, 2022 Meeting. Seconded by Mr. Field. Motion Carried.

**SECRETARY'S REPORT:** None.

**TREASURER'S REPORT:** Mr. Field presented the water bill list for June in the amount of \$45,908.50 consisting of \$31,484.63 to WBWA; \$6,367.47 to RAWA; and \$2,000.00 to DEP for the yearly fee.

Mr. Field made a motion to pay the June water bills as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, Ms. Reed, Ms. Pappas. Motion Carried.

Mr. Field presented the sewer bill list for June in the amount of \$23,692.47 consisting of \$9,834.57 to Berks County for the quarterly T&T; and \$2,202.00 to SSM of which \$1,140.00 will be reimbursed by developers.

Mr. Field made a motion to pay the June sewer bills as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed, Ms. Pappas. Motion Carried.

**FINANCE COMMITTEE:** A Tompkins CD came due and earned \$1442.91 of interest. The principal and interest went to the ICS account.

A Mid-Penn Bank CD will be coming due at the end of June.

**PROJECT COMMITTEE:** None.

**PERSONNEL:** None.

**ENGINEER:** Pump Station Design – FAA easement has not arrived yet for the Pump Station which is located on Airport property. The DEP 2 Permit has not arrived either.

There were no results announced for the State Grant as of yet. No expenses can be paid toward the installation of the pump station. If work began and expenses paid, the grant application would be void and BTMA would not be awarded any grant money.

The Airport is aware of all these items holding up the project.

Water Main Break – The emergency application has been sent to PENNDOT for the break on Rt. 183.

Miller Contract – Mr. Conrad will talk to Mr. Poyner of Miller to update him on the delay of the pump stations.

Hartman South – Penske’s fire flow test was completed. The Planning Module is completed.

BTMA needs to meet with the in-house legal rep for Penn State Health. BTMA needs to look at the records of the pump station before becoming the owner and responsible for the upkeep.

**SOLICITOR’S REPORT:** LBA Aeration Project – The meeting between BTMA & LBA last month was attended by Atty. Chris Hartman instead of Paul Essig. LBA’s argument is that there is contractual agreement which states BTMA should be responsible, in part, for the cost of the upgrade to the system. BTMA’s argument is that the BTMA usage is unequitable to other LBA customers who are responsible for the BOD overload at the plant.

LBA offered to buy the BTMA system at Stonehedge for the price of BTMA’s amount owed for the upgrade. There is much to discuss if the Board is deciding to sell the system. Some items to discuss are: further building in that area of Bern Twp., the Fair market value of the system, and the financial impact for BTMA.

**OLD BUSINESS:** Eagle Scout Project – The scouts did a great job on the hydrants in the Willows. All the left over paint and supplies have been returned. Office Admin. signed the paperwork for Seth and thanked him for a job well done. Office Admin. also asked if Seth knew of anyone else looking for community volunteer work or an Eagle Scout project to contact the office.

DOXO – The website is live.

**NEW BUSINESS** – Showcase Lawn Works – Quote for spraying weeds is \$1800.

Ms. Reed made a motion to accept the quote from Showcase Lawn Works for spraying weeds around all the pump stations. Seconded by Mr. Gurman. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, Ms. Reed, Ms. Pappas. Motion Carried.

Ms. Reed made a motion to adjourn the meeting at 1:13 PM. Seconded by Mr. Field. Motion Carried.

Respectfully Submitted,

Irene Reed  
Secretary