

BERN TOWNSHIP MUNICIPAL AUTHORITY

Meeting Minutes Regular Meeting of Bern Township Municipal Authority

August 25, 2021

ATTENDEES: Chuck Koch, Chairman; Jay Field, Treasurer; Fred Gurman, Asst. Treasurer; Irene Reed, Secretary; Solicitor, Dan Becker, Kozloff Stoudt; Engineer, Kevin Conrad, SSM Group.

The meeting was called to order by Mr. Koch at 11:00 AM.

EXECUTIVE SESSION: None.

PUBLIC COMMENT: None.

MINUTES OF JULY 28TH, 2021 MEETING MINUTES: Ms. Reed made a motion to approve the monthly minutes of the July 28th, 2021 Meeting. Seconded by Mr. Field. Motion Carried. Mr. Koch abstained.

SECRETARY'S REPORT: None.

TREASURER'S REPORT: Mr. Field presented the water bill list for August in the amount of \$40,608.56 consisting of \$24,925.00 to WBWA; and \$11,445.25 to RAWA.

Mr. Field made a motion to pay the August water bills as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, and Ms. Reed. Motion Carried.

Mr. Field presented the sewer bill list for August in the amount of \$68,979.22, consisting of \$46,465.39 to RRAA for the quarterly T&T; \$2,895.50 to SSM of which, \$2,454.50 were costs associated with the design of the two proposed pump stations; \$11,048.50 to LBA for the quarterly T&T and the 2020 underpayment; and \$3,317.66 to GenServ for yearly maintenance and parts for the Pump Stations.

Mr. Field made a motion to approve the August sewer bill list as presented. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Koch, Mr. Gurman, and Ms. Reed. Motion Carried.

Both the Water and Sewer Bills were revised from last month. The Water bills were overstated by \$3,000 due to a typo on the WBWA amount, total of the water bills for July were \$35,662.91. The Sewer Bill List was overstated by the amount of the Berks County bill from the month of June, it was duplicated to the July Bill List. The total for July on the Sewer Bill List was \$50,605.65.

Mr. Field made a motion to correct the Water Bill List in July to \$35,662.91 and the Sewer Bill List total to \$50,605.65. Seconded by Mr. Koch. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, and Ms. Reed. Motion Carried.

FINANCE COMMITTEE: A balloon payment of \$200,000 on the VIST Water Note was made on July 27th. The new balance on the loan is \$163,739.83, which includes \$5,386.59 of interest.

Mr. Field stated the Board should look at making another balloon payment in 2022 if the money is available.

PROJECT COMMITTEE: None.

PERSONNEL: None.

ENGINEER: Pump Station Design – Easements are still being worked on from the Airport and a Chicago Company. The easements must be worked out before sending the permit to DEP.

SSM is in the process of finalizing the pump station package with the manufacturer.

Safety Equipment – Office Admin., through email, confirmed with Matt and Chip from WBWA that safety equipment can be borrowed if BTMA would ever need such equipment.

WBWA Plant Shutdown – BTMA was never notified directly about the plant shutdown due to equipment failure. BTMA Engineer will talk to Matt about the communication in an emergency.

There was no need for a boiling water notice since RAWA backup lines were opened immediately. WBWA and RAWA did a good job of getting things under control in a timely matter.

SOLICITOR'S REPORT: Easements for the new Pump Station – The ownership of the small piece of land along Leisch's Bridge Road is starting to come together. It has been hard to follow all the name changes, mergers and long term lease agreements that have taken place on this piece of land over time.

The easement at the airport needs to be approved by the FDA and a cost might need to be set. The Airport has sent the info to the FDA, BTMA will await the FDA's price, if any, and approval.

Posting Meeting Agenda – Act 65 of 2021 amends the Sunshine Law to create a new requirement that all local Government Boards must post their agendas 24 hours in advance.

New business items can be added by majority vote. The only items that can be added to the agenda without formally amending the agenda are items that are de minimus in nature, don't spend funds and do not require an agreement.

OLD BUSINESS: Enersys EDU Charge – the recalculations were made to include the loan payoff and the amount refinanced. The total owed per month was calculated using the formula in the agreement. \$571.65 is the new monthly payment.

Miller Environment – letter is still being worked on by Office Admin. regarding the lack of efficient work on the pump stations by the prior Miller Employee.

NEW BUSINESS – Electric Quote – BTMA is on the same schedule at the Township, they signed their quote in the spring which BTMA only found out a few weeks ago. The quotes were sent to the Board. The most recent price for a 3 year contract is \$.05817/KWH

Mr. Koch made a motion to sign an agreement for a 3 year contract with Constellation Energy at the most recent price. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Mr. Gurman, Mr. Koch, and Ms. Reed. Motion Carried.

Ms. Reed made a motion to Adjourn at 12:15 PM. Seconded by Mr. Koch. All in favor. Motion Passed.

Respectfully submitted,

Irene Reed. Secretary