BERN TOWNSHIP MUNICIPAL AUTHORITY

Meeting Minutes
Regular Meeting of Bern Township Municipal Authority
August 26th, 2026

ATTENDEES: Jay Field, Treasurer; Fred Gurman, Chairman; Irene Reed, Secretary; Gloria Heffner, Asst. Treasurer; Solicitor, Daniel Becker, Kozloff Stoudt; Kevin Conrad, Engineer, SSM Group

The meeting was called to order by Mr. Gurman, Chairman at 11:04 AM.

EXECUTIVE SESSION: None.

AGENDA AMENDMENTS: None.

PUBLIC COMMENT: None.

MINUTES OF JULY 22ND, 2026: *Ms. Reed made a motion to approve the monthly minutes of the July 22nd, 2026 Meeting.* Seconded by Mr. Gurman. Motion Carried.

SECRETARY'S REPORT: None.

TREASURER'S REPORT*:* Mr. Field presented the water bill list for August in the amount of $63,432.09 consisting of $13,288.13 to RAWA; and $44,339.43 to WBWA.

Mr. Field made a motion to pay the August water bills as presented. Seconded by Ms. Heffner. **VOTE:** Yes – Mr. Field, Ms. Heffner, Mr. Gurman, Ms. Reed. Motion Carried.

Mr. Field presented the sewer bill list for August in the amount of $139,558.30 consisting of $2,937.55 to SSM; $2,369.42 to Miller Environmental for one month's billing & call outs; $4,672.32 to Kozloff Stoudt of which $2,008.16 will be reimbursed by developers; $6,800 to Axiom for PS inspections and conduit replacement at PS#9; $2,079.62 to Gen Serve for replacement of coolant temp sensor at PS#7; $2,337.73 to Twiford Electric for a motor starter repair at PS#2 and auto dialer repair at BWR; $105,849.75 to RRAA for the quarterly T&T; and $7,072.50 to LBA for the quarterly T&T.

Mr. Field made a motion to pay the August sewer bills as presented. Seconded by Ms. Heffner. **VOTE:** Yes – Mr. Field, Ms. Heffner, Mr. Gurman, Ms. Reed. Motion Carried.

FINANCE COMMITTEE: A Diamond CU sewer CD came due that earned $9,806.47 of interest which was 4% on a $240,000 investment and a Water CD came due earning $8,400 on a $240,000 CD.

A Mid-Penn Bank water CD is coming due today. The Treasurer would like to renew $245,000 at 3.95% for 12 months.

Mr. Field made a motion to purchase a $245,000 Water CD for 12 months at a rate of 3.95%. Seconded by Ms. Heffner. **VOTE:** Yes – Mr. Field, Mr. Gurman, Ms. Heffner, Ms. Reed. Motion Carried.

On 9/3 a Tompkins Sewer CD comes due. Mr. Field would like to renew or purchase from another institution an 11 to 15 month CD at the best rate available.

Mr. Field made a motion to reinvest a Sewer CD for 11 to 15 months at the best rate available. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Ms. Heffner, Mr. Gurman, Ms. Reed. Motion Carried.

Mr. Field met with the Tompkins Manager to discuss the rates BTMA is earning on some of the BTMA accounts. BTMA will start earning 2.75% in the ICS account instead of the 1.88% earned in the past. The Govt. Money Market will continue to earn 2.79%

PROJECT COMMITTEE: RRAA – Bi-Monthly Meeting – The Airport is working to be self-sufficient on income from just the airport functions.

PERSONNEL: None.

ENGINEER: Penske District Services Facility (Hartman South) – The construction has begun, with Barwis as the construction company.

Penske Truck & Collison Repair Center – None.

Bernville Business Center – None.

High Billed Usage vs. Usage Billed – None.

Miller Agreement for water services – The agreement will go to Miller for final signature.

Ms. Reed made a motion to sign the Miller Agreement for Water Services contingent upon final review from Miller Environmental. Seconded by Mr. Field. **VOTE:** Yes – Mr. Field, Ms. Heffner, Mr. Gurman, Ms. Reed. Motion Carried

Rate Study for Sewer Customers – Information is still being gathered but it is almost completed.

Holy Trinity Church – A property at 1541 Montgomery St., on the church property, is not connected to public sewer. The Bishop thought it was connected years ago and wants BTMA to allow the connection now.

According to the agreement and easement, the building was not to be connected. BTMA paid the church $50,000 for the easement years ago. The Engineer said that there would need to be a full planning module done since the Act 537 Plan would need to be amended.

Pump Station #9 – The Penn State Health Pump Station never had a Water Quality Mgmt. Permit issued years ago when the hospital was built. SSM did the permit in 2002 & it was submitted to DEP. DEP nor the Hospital have any paperwork that DEP issued the permit. The DEP fee is $2500 for the permit.

Before any work is done to redo the permit, all parties involved are going to look for a cancelled check or proof that the check for the fee was cashed.

The Engineer corrected that the resealing that was to be done by Axiom was actually for PS #9 not for PS #7 or 8. The quote was already approved last month but the location was incorrect.

SOLICITOR'S REPORT: RRAA – A meeting of representatives from the Airport, BTMA and the County had a meeting on July 29th. The meeting was cordial and a new agreement to replace the MOU, as well as, the possibility of BTMA purchasing/taking over the sewer plant was discussed.

The RRAA Solicitor will be doing two term sheets, a definitive agreement and a sales sheet.

The Board discussed some of what would need to be done to even think about buying the sewer plant. The Engineer is going to look into the cost of an analysis, which would be the first step before going any further with the discussion.

Penn State Health – A meeting with PSH's reps to discuss the billing will be in the next two weeks.

Review of Tapping Fee Resolution – The Resolution was ready for signature. Mr. Field brought up that compared to other Authorities the new rate of $9,955 is high. After some discussion the Board thought the rate that was approved at the last meeting is standard. It was mentioned that the new EDU rate is for 212 GPD.

There was a recalculation of the maximum charge which is now $10,800 and the reimbursement amount is $1,000.44 to the Hospital for every EDU purchased by anyone connecting to the BTMA's PS # 9 for the next 10 years.

Mr. Gurman made a motion to sign the Resolution stating the new tapping fee for sewer at $9,955 and the reimbursement part to Penn State Health at $1,000.44. Seconded by Ms. Reed. **VOTE:** Yes – Mr. Field, Ms. Heffner, Mr. Gurman, Ms. Reed. Motion Carried.

OLD BUSINESS: Office Phone - The quote from Xfinity for voice was reasonable, Office Admin will go to the Comcast store and talk to a rep to confirm all pricing.

IBEW – A data log was done for the month of July and the results sent to IBEW. The usage was reasonable for the month and there was no feedback from IBEW.

N**EW BUSINESS:** None

Ms. Reed made a motion to adjourn the meeting at 1:15 PM. Seconded by Mr. Gurman. Motion Carried.

Respectfully Submitted,

Irene Reed, Secretary