

BERN TOWNSHIP MUNICIPAL AUTHORITY
Meeting Minutes
Regular Meeting of Bern Township Municipal Authority
September 24th, 2025

ATTENDEES: Jay Field, Treasurer; Fred Gurman, Chairman; Irene Reed, Secretary; Gloria Heffner, Asst. Treasurer; Danielle Pappas, Asst. Secretary; Solicitor, Daniel Becker, Kozloff Stoudt; Kevin Conrad, Engineer, SSM Group

The meeting was called to order by Mr. Gurman, Chairman at 11:04 AM.

AGENDA AMENDMENTS: A motion was made to amend the agenda to discuss the sink hole on Red Bridge Rd. The sinkhole is near the BTMA water line, on the right hand side of the road past the hospital entrance and is about 18 ft. deep.

Ms. Reed made a motion to authorize the BTMA Engineer to notify Empire for remediation of the sinkhole on Red Bridge Rd. Seconded by Ms. Pappas. **VOTE:** Yes – Mr. Field, Mr. Gurman, Ms. Heffner, Ms. Reed, Ms. Pappas. Motion Carried.

EXECUTIVE SESSION: None.

PUBLIC COMMENT: None.

MINUTES OF AUGUST 27TH, 2025: Ms. Reed made a motion to approve the monthly minutes of the August 27th, 2025 Meeting. Seconded by Ms. Pappas. Motion Carried.

TREASURER'S REPORT: Mr. Field presented the water bill list for September in the amount of \$53,223.21 consisting of \$36,763.50 to WBWA; and \$11,010.07 to RAWA.

Mr. Field made a motion to pay the September water bills as presented. Seconded by Ms. Heffner. **VOTE:** Yes – Mr. Field, Mr. Gurman, Ms. Heffner, Ms. Reed, Ms. Pappas. Motion Carried.

Mr. Field presented the sewer bill list for September in the amount of \$35,472.70 consisting of \$13,103.97 to Berks County for the quarterly T&T; \$2,178.20 to SSM, of which \$168.00 will be reimbursed by developers; \$2,949.95 to Kozloff Stoudt of which \$497.00 will be reimbursed by developers; and \$9,144.00 to GenServe for a 6 week rental of a generator for Stonehedge PS.

Mr. Field made a motion to pay the September sewer bills as presented. Seconded by Ms. Heffner. **VOTE:** Yes – Mr. Field, Mr. Gurman, Ms. Heffner, Ms. Reed, Ms. Pappas. Motion Carried.

On September 3rd, a \$250,000 CD came due on the sewer side and earned interest of \$11,647.80. Mr. Field renewed this CD with Tompkins Bank for \$250,000 for 12 mo.'s at a rate of 3.97% to yield 4.01%. The purchase of the CD was approved at last month's meeting. Next CD comes due in November.

FINANCE COMMITTEE: None.

PROJECT COMMITTEE: RRAA – Tenant Advisory Committee Report – The airport continues to do repairs at the sewer plant.

PERSONNEL: None

ENGINEER: Pump Stations Update – Quotes were received for two cement pads and one crane for \$24,000 and the Board approved up to \$30,000 for 2 cranes. Mr. Scholl thinks it will take two people to move the portable cranes. Mr. Scholl will look into the cost of renting from Fisher's Rental a truck with a crane. The truck can easily back up to the wet well to lift the pump out to unblock. More discussion will occur after the cost and availability of the rental truck is available.

C&B Development Project – None.

Penske District Services Facility (Hartman South) – Axiom is scheduled to install the junction box and bury the wires for the muffin monster on Sept. 29th and 30th. The grease from the wet well has been pumped, and the flow meter has been calibrated. The sewer mains were cleaned and televised and no issues were found.

Penske Truck & Collision Repair Center – SSM reviewed the final plan. Unless there are changes to the project, the developer has addressed all comments related to water & sewer.

Reitnouer Property on Stinson – None.

Bernville Business Center – None.

High Billed Usage vs. Usage Billed – BTMA has asked Dave Bonkovitch to go out again and further investigate suspected leaks. Dave Bonkovitch will go out after Mr. Scholl finishes tightening valves to make sure they aren't leaking.

BWR Pump Station – Engineer will continue to look at the data to make sure it stays consistent.

Stinson Dr. depressed manhole – After review of Ditchcreek's televising of the line between MH 322 to MH 319, the line was found to have two sags. One encompasses 45% of the pipe diameter and the other 15%. The only way to remove the sags is to excavate, reinforce the area where the sagging occurs with additional bedding material and reinstall the pipe. Also noted that there is a creek underground that is probably causing the main to sag. A possible solution is to install a French drain to take the water away from the main. The road would need to be closed to excavate and repair the sag.

Ms. Reed made a motion to secure bid designs for specs to complete reinforcing the sewer lines and installing a French drain to divert the water. Seconded by Ms. Pappas. **VOTE:** Yes – Mr. Field, Mr. Gurman, Ms. Heffner, Ms. Reed, Ms. Pappas. Motion Carried.

SOLICITOR'S REPORT: LBA Agreement – LBA has BTMA's final agreement.

Penske District Services Facility (Hartman South) – The agreements with Scattered Acres are almost ready to be signed.

RRAA – The MOU that is in place with RRAA, the Hospital and BTMA will be void when BTMA takes over the pump station and the Hospital becomes BTMA's sewer customer. A new agreement will be worked on in the next few weeks.

OLD BUSINESS: Fire Hydrants in West Shore – Parts are still needed for the third hydrant and will be completed once parts are received.

RRAA – Reconfirm and accept the final payment of past amounts due from the airport over the years. BTMA paid half of the \$1801 invoice.

Ms. Reed made a motion to accept the BTMA payment of half of the \$1801 RRAA invoice of over and under payments over the years. Seconded by Ms. Pappas. Motion Carried.

NEW BUSINESS: None

Ms. Heffner made a motion to adjourn the meeting at 12:16 PM. Seconded by Ms. Pappas. Motion Carried.

Respectfully Submitted,

Irene Reed, Secretary