

Bern Township Municipal Authority

1069 Old Bernville Road
Reading, PA 19605-9632
610-916-9919, - 9920 Fax

EMAIL REQUEST FORM

You are requesting to have your BTMA monthly/quarterly bill emailed to the email address listed below instead of receiving a BTMA post card bill in the mail.

BTMA's email of your bill will be sent from: berntwpma@gmail.com

It will be usually be sent in the last week of the month but it will be dated the first of the month. Make sure this BTMA address will be accepted by your email account and does not go into your spam folder. Your bill will be sent as a PDF document. It will look exactly like the post card bill you receive in the mail.

Print a copy of your bill and return the side with the *Printed Bar Code along with your payment.*

All correspondence concerning any issues should be emailed to the BTMA business email address at: btma@comcast.net

Note the following: not receiving the bill, either via USPS or by your email provider, does not constitute the paying of your BTMA bill. All bills remain due on the 25th of the month.

PLEASE NOTE, E-MAILING YOUR BILL WILL NOT START UNTIL THIS FORM IS RETURNED.

Print Name

E-Mail Address

Signature

Date

Thank you for your cooperation,

Lori Hozza
Office Administrator - BTMA